

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
HAGERSTOWN COMMUNITY COLLEGE AND
FROSTBURG STATE UNIVERSITY REGARDING TRANSFER FROM ASSOCIATE
OF SCIENCE DEGREE IN BUSINESS ADMINISTRATION TO BACHELOR OF
SCIENCE IN BUSINESS ADMINISTRATION (GENERAL MANAGEMENT
CONCENTRATION)**

This Academic Program Articulation Agreement ("Agreement") is entered into by and between Hagerstown Community College (the "Sending Institution") and Frostburg State University (the "Receiving Institution") (collectively, the "Institutions") to facilitate the transfer of academic credits from Associate of Science in Business Administration, HEGIS code 497001 and CIP code 520101 for the completion of Bachelor of Science in Business Administration (General Management Concentration), HEGIS code 050601 and CIP code 520201.

A. Qualifying Students

This Agreement pertains to the transfer of "Qualifying Students", *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer from the Sending Institution into the Receiving Institution for the completion of the Program.
2. Courses for which the Receiving School will accept credits towards completion of the Program include:

Hagerstown Community College			Frostburg State University			
Course No.	Course Name	Credits	Course No.	Course Name	Credits	Applied to*
Year One, 1st Semester						
ENG 101	English Composition*	3	ENGL 101	First Year Composition	3	GEP Core
MAT 160	Precalculus I	3	MATH 119	College Algebra	3	GEP Core
ART 101	Introduction to Visual Arts*	3	ART 100	Art Appreciation	3	GEP Group A
Hagerstown Community College			Frostburg State University			
Course No.	Course Name	Credits	Course No.	Course Name	Credits	Applied to*

ACC 101	Principles of Accounting I	3	ACCT 195	Lower-level elective	3	General elective
ECO 201	Macroeconomic Principles	3	ECON 201	Principles of Economics – Macro	3	Major and GEP Group D
	Total	15		Total	15	
Year One, 2nd Semester						
ENG 102	Advanced English Composition*	3	ENGL 150	Introduction to Literature	3	GEP Group B
MUS 101	Music Appreciation*	3	MUSC 110	Introduction to World Music	3	GEP Group E
ACC 102	Principles of Accounting II	3	ACCT 211	Financial Accounting	3	Major
ECO 202	Microeconomic Principles	3	ECON 202	Principles of Economics - Micro	3	Major
MGT 103	Principles of Management* (recommended for transfer)	3	MGMT 251	Knowledge and Application of Management Skills	3	Major
	Total	15		Total	15	
Year Two, 1st Semester						
ENV 201	Fundamentals of Environmental Science	4	ENSC 150	Introduction to Environmental Science	4	GEP Group C
PSY 101	General Psychology	3	PSYC 150	General Psychology	3	GEP Group E
COM 103	Public Speaking* (recommended for transfer)	3	CMST 122	Introduction to Public Communication	3	Major and GEP Group B
ENT 101	Introduction to Entrepreneurship	3	MGMT 315	New Business Ventures	3	Major
BUS 104	Legal Environment of Business * (recommended for transfer)	3	BLAW 291	Legal Environment of Business	3	Major
	Total	16		Total	16	

Hagerstown Community College			Frostburg State University			
Course No.	Course Name	Credits	Course No.	Course Name	Credits	Applied to*

Year Two, 2nd Semester						
HUM 214	World Religions*	3	INST 150	Introduction to World Religions	3	GEP Group F
SOC 101	Introduction to Sociology*	3	SOCI 100	Introduction to Sociology	3	GEP Group D
BIO 113	General Biology I*	4	BIOL 149	General Biology I with lab	4	GEP Group C
ACC 210	Managerial Accounting* (recommended for transfer)	3	ACCT 212	Managerial Accounting	3	Major
MGT 104	Marketing* (recommended for transfer)	3	MKTG 261	Principles of Marketing	3	Major
	Total	16		Total	16	
Total Credits at HCC: 62						

Frostburg State University			
Course Number	Course Name	Credits	Applied to*
Year Three, 1st Semester			
MATH 109	Elements of Probability and Statistics	3	Major
ENGL 330	Business Writing	3	GEP Core
COSC 220	Software Applications for Business	3	Major and Tech Fluency
FINA 101 (or) ACCT 101 (Choose 1)	Introduction to Personal Finance (or) Life Skills for Money Wellness	3	General Elective
	General elective (any)	3	General elective
	Total:	15	
Year Three, Second Semester			
MGMT 356	Leadership and Power in Global Organizations	3	Major
FINA 370	Corporate Finance	3	Major
MGMT 355	Operations & Supply Chain Management	3	Major
MGMT 405	Corp. Social Resp. & Moral Reasoning within Org.	3	Major
	General elective (any)	3	General elective
	Total:	15	

Year Four, 1st Semester			
MGMT 359	Quality Management	3	Major
MGMT 357	Human Resources Management	3	Major
BMIS 455	Management Information Systems	3	Major
MGMT 391	Seminar in Management – SPECIAL TOPICS	3	Major
MGMT 494	Internship	4	Major
	Total:	16	
Year Four, 2nd Semester			
MGMT 485	Strategic Management	3	Major
MGMT 425	Entrepreneurial Business Plan	3	Major
MKTG 366	Consumer Behavior	3	Major
MGMT 391	Seminar in Management – SPECIAL TOPICS	3	Major
	Total:	12	
Total Credits at FSU: 58			

*One of multiple course options possible to meet this requirement. Students should consult with their advisor on course selection and visit ARTSYS to view all possible course options for this category.

**One of multiple course options possible to meet this requirement. May vary based on course offerings schedule for that semester.

- The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Dr. Kathleen D'Ambrisi	Dr. Linda Steele
Title of staff person	Dean of Instruction	Transfer and Articulation Coordinator
Email address	kdambrisi@hagerstowncc.edu	lsteel@frostburg.edu
Telephone Number	240-500-2347	301-687-4137

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

[Role & Responsibilities of persons listed here]	Sending Institution	Receiving Institution
Name of person	Nancy Arnone	Dr. Michael Monahan
Title of person	Director of Business & Technology Division	Management and Marketing Chair
Email address	ngarnone@hagerstowncc.edu	mmonahan@frostburg.edu
Telephone Number	240-500-2402	301-687-3090

4. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
5. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
6. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
7. Either Institution that makes changes to program requirements must inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 90 days written notice to the other Institution and the Maryland Higher Education Commission. The parties agree that students currently enrolled in the program at the time of termination shall be permitted to complete the program as described herein.
3. Both Institutions agree to meet once every two year(s) to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.

2. This Agreement may be modified only by written amendment executed by both Institutions.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Hagerstown Community College

By: _____


James S. Klauber, Ph.D.
President

Date

1-15-2026

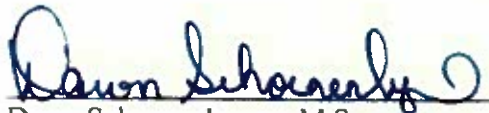
Frostburg State University

By: _____


Darlene Brannigan Smith, Ph.D.
President

Date

1/29/2024



Dawn Schoenenberger, M.S.
Vice President of Academic Affairs and
Student Services

Date

1-14-2026



Dr. Michael Mathias
Provost and Vice President of
Academic Affairs

Date

1/29/26



Kathleen J. D'Ambrisi, Ph.D.
Dean of Instruction

Date

01-14-2026



Dr. Sudhir Singh
Dean, Business, Engineering,
Computing & Analytics

Date

1/28/2026